



MISSISSAUGA TOUCH FOOTBALL LEAGUE

2014 Annual General Meeting (AGM) Package

Greetings and Introductions ...

Good evening and welcome to the MTFL's 43rd season. The MTFL was established in 1982 and remains a non-profit organization committed to the principles of transparency and member delight as well as fulfilling its objectives for providing safe, competitive and fun touch football games.

On behalf of the 2013 executive team, the league welcomes team captains and representatives of all veteran and candidate teams as well as distinguished guests and other invitees to the 2014 AGM.

In attendance tonight ...

- Mississauga Officials Association (MOA);
- Mississauga (Youth) Football League (MFL);
- league sponsors and partners;
- members of the media.

Tonight's AGM will proceed as follows:

- **Main Meeting** [30 minutes] ... all veteran and new team representatives alike must attend.
- **Questions and Answers** [15 minutes] ... all should attend. Please note that the responses to some questions may be deferred as they might be identified as pertaining to information that is intended to be discussed at the conclusion of the main meeting OR they might be tabled by the Executive Committee for consideration during the season itself.
- **Post AGM Meeting** [30 minutes]... any team representatives or persons interested may attend. However, all new team applicant representatives must attend. More specific but more routine details about the league, its organizational requirements, planned events and proceedings will be discussed.



Main Meeting Proceedings (Begin) ...

Each year during the AGM all information pertinent to the execution of the new season is made available for discussion and/or review.

The first order of business for tonight's meeting is to establish the members of the MTFL 2014 Executive Committee who will hold decision-making powers and voting rights within the committee.

The proposed Executive Committee members and their roles for the upcoming season ...

a) Voting Executive Committee Members:

John Schiebel
League President

Glenn Stevenson
League Vice-President

Matthew Vincent
Director of Team & Player Registration

A vote to accept the above will now be conducted. Only one representative of each veteran team in good standing may vote.

Those for:

Those Against:

b) Non-voting Executive Committee Members (aka "Members at Large" and/or assistants to the voting members of the Executive Committee). At this time, the Executive Committee wishes to embrace the following persons as non-voting committee members:

John Avarino
Bohdan Gluch

c) The Executive Committee will ensure the various roles needed to run the league are assigned before the start of the regular season (expected 3rd week of May-2014). Those roles include but are not limited to:

Director of Purchasing & Finance
Director of Documentation Management
Director of Discipline
Director of Marketing and Media Relations
Director of Website Maintenance
Director of League Communications
Director of Scheduling
Director of Player/Team Registration
Director of Referee Relations



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- d) The MTFL is in need of volunteers to join and/or assist the Executive Committee in running the league. Please see anyone of the above Executive Committee members after tonight's meeting has concluded if you are interested in becoming a volunteer to help run this league.

If you have benefited from the MTFL through hours of enjoyable and memorable recreation, perhaps now it is time for you to consider giving back to the league/community.

One can assist the league in many ways, including being an executive committee member with a particular portfolio:

- **Discipline Committee**
- **Data Input**
- **Photography**
- **Special Projects/Events (e.g. yearbook, skills competition, year-end party, etc...)**

Volunteers are always needed / welcome. Furthermore, since there is limit to the number of hours that a volunteer is expected to reasonably commit to and/or when certain tasks to sustain the league are of sufficient complexity or scope, a nominal amount of compensation can be provided for their successful completion. In particular, the Executive Committee is entrusted to first plan and then pre-approve such arrangements consistent with league articles as well both its budget forecasts and actual expenses.



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Proposed Constitution and Bylaw changes ...

From time to time there may exist a need to revise the league’s articles of organization and conduct. As an example, last year the league discontinued the practice of carrying a performance bond on behalf of each team. In fact, all of the monies associated with that particular liability to the league’s bank account were re-paid (last summer) to the designated captains of record.

As such, earlier this spring, draft constitution and bylaw documents reflecting this change and some minor typographical considerations/clarifications were constructed and circulated in advance of tonight’s meeting.



ProposedChangesTo
MTFL-Constitution_Fc



ProposedChangesTo
MTFL-ByLaws_For_Ac

The current EXECUTIVE COMMITTEE wishes to call to vote with a recommendation to approve each of these draft proposals.

A vote to accept the above changes will now be conducted. Only one representative of each veteran team in good standing may vote.

| | | |
|-------------------------|-------------------|-----------------------|
| Constitution ... | Those For: | Those Against: |
| Bylaws ... | Those For: | Those Against: |

Please note, that should approval not be gained for either proposal (individually or in tandem), the existing version of that item will, by default, be considered as re-affirmed.

The MTFL intends on supporting an initiative by Touch Football Ontario towards the creation of that organization’s own (non-profit based) constitution and bylaws. That activity is also expected to generate further changes towards MTFL’s own constitution and bylaws. However, the changes for the MTFL’s constitution and bylaws coming out of this effort are expected to be presented to all league members before next year’s AGM.

Some work on this effort has already been attempted by Glenn Stevenson. Rest assured that the executive will continue to ensure that any changes to the Constitution and/or Bylaws remain consistent with the particulars of the league’s current articles and practices. Unfortunately a draft of this effort has not yet been sufficiently articulated let alone vetted for voting on during tonight’s meeting. For example, when multiple and/or larger groups work together to fulfill a need, the number of the editorial changes and content additions may be more numerous than previously seen in the MTFL’s constitution and bylaw revisions.



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Standings, Playoff brackets and Year-End Awards ...

Let's recognize the achievements of our teams and players.

| <u>Division</u> | <u>2013 Championship Teams</u> |
|-----------------|--------------------------------|
| AA | Reapers |
| A | Panthers |
| B | Hounds |
| C | Trailer Park Boys |
| D | Ghosts |



2013_DivisionalStandingsAndPlayoffBrackets

| Division | MVP 2013 | Sportsman 2013 |
|-----------------|---|-----------------------------------|
| AA | Adrian Ferenc (Reapers) | George Ioannides (Hawks) |
| A | Ryan Bachelor (Canes) | Vic Carvalho (Rack) |
| B | Ian Simpson (Bears) | Gordon Shantz (Super Troopers) |
| C | Sutharsan Sivasoothalingan (ThunderCats) | Kevin O'Carroll (ThunderCats) |
| D | Dieter Kusel (Stingers) | Joe Kincaid (Stingers) |

... and let's also recall the previous year's winners ...

| Division | MVP 2012 | Sportsman 2012 |
|-----------------|------------------------------|---------------------------|
| AA | Josh Granek (Cobras) | Devin Henry (Spartans) |
| A | Melios Arsic (Canes) | Justin Tang (Canes) |
| B | Chris Rauch (BullDogs) | Daryl Brady (Bears) |
| C | Ben Bilz (Hounds) | Phil Attrell (Wolves) |
| D | Mark Mlakar (Delta Squad) | Bill Chan (Arrows) |



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League Finances ...

League finances are in an acceptable state. In particular, as of 31-Dec-2013, the league's bank account cash on hand balance was **\$2696.75 (cdn)**.

- Approximately \$800.00 (cdn) further of that amount was spent prior to this evening in order to finalize the reconciliation of other expenditures approved by last season's executive committee (during the 2013 season).
- For comparative purposes only, the league's bank balance as of 31-Dec-2012 was **\$1197.79 (cdn)**.

The unaudited financial status of the league's 2013 season (as of 08-Mar-2014):



MTFL_2013__GeneralLedger_AsOf_08Mar:

The financial forecast for the upcoming 2014 season (as of early Mar-2014 and based on a league of 36 teams with each paying a \$1600 team registration fee):



MTFL-2014_SeasonBudgetForecast__36-T

That is, the Executive Committee feels that the 2014 season will be successfully executed with a per team registration fee of \$1600.00 (cdn) ... **payable on or before the conclusion of this meeting.**

If payment in full of the team registration fee is late, an additional \$200 payment is required.

If a cheque based payment is made on time but fails to clear the bank, the above late fee may be applied. Furthermore, a processing fee of \$50 will be applied by the league against the offending team no matter what.

As usual, league size and composition is highly dependent on field and referee availability. At this point, the Executive Committee is hoping to have between 32-36 teams for the 2014 season.



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2014 Season Planning Particulars and Highlights ...

Information for Teams ...

i) **Team Roster** – notification of change in roster (additions, deletions)

- max. 21 players; min. 12 (encourage at least 14)
- suspension for playing ineligible players

ii) **Player Registration & Waiver Form**

- all players new to the team need to fill it out
- all players must be 18 yr of age and male
- may only be registered with one MTFL team
- must meet playoff eligibility in order to play in playoffs: played (in attendance) at 3 reg. season games, 1 of which is in team's first 6 games

iii) **Team Captains' Responsibilities**

The Team Captains are responsible for all of the following:

- managing the team's roster according to the League's **Team Roster Policy**:
- communicating to the League any team roster changes (player additions or deletions)
- ensuring each player has completed a **Player Registration & Waiver Form** and that it is on file with the League
- promoting the League's emphasis on 'providing organized touch football in a safe, fun, competitive environment'
- **showing respect for officials and the difficult job they perform**
- ensuring players know the League's touch football rules
- ensuring players and fans know and abide by League rules and policies
- ensuring the team is prepared to play each scheduled game:
 - o members know when and where their next game is
 - o members know how to access the league schedule online
 - o game equipment is brought to each game (football, kicking tee, goal post pads, and numbered uniforms)
- submitting the completed, current game sheet to the Head Official
- be receptive to schedule changes – **they are done only when necessary.**

Player Conduct ...

- i) Motto – providing organized touch football in a safe, fun, competitive environment.
ii) Conduct Pledge:



MTFL_PlayerConduct
Pledge.pdf

- iii) all players are responsible for their own conduct and for ensuring they are abiding by the Conduct Pledge.
iv) player conduct before, during and after game are subject to discipline
v) Ejection:
a. 3 OC's same game – automatic ejection
b. ejection does not require 3 OC's



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- c. players ejected may be asked to leave the game site
- d. ejection involves suspension for future play until further notice (league disciplinary committee investigation)
- vi) shake hands of opposition and officials at end of game.

MOA updates/feedback ...

MTFL has a long-standing relationship with the MOA

- positive -frequent dialog, communication, and planning
- George Zielinski and Peter Cover

If interested in joining the officiating group, please contact George Zielinski.

- a) **Officials Incentive Program** –for new player-referees - \$75 over each of first 2 years - \$150 total
- b) **Quality Assurance Program** – evaluation program for referees – to improve quality and consistency of officiating
- c) **MOA Liaison** – Glenn Stevenson – contact to communicate questions and concerns.

The MTFL now invites the MOA executives for a brief summary of any updates, concerns or feedback they may wish to share this evening.

City and Field Permits ...

At this time, the Executive Committee holds (an informal and non-guaranteed) understanding with the City of Mississauga that it will award a profile of field locations and game dates similar to that of the 2013 season.

That is, no new field locations have been thrust upon the league by the City of Mississauga; and no previous fields used have been denied.

MTFL Executive committee has been in active dialog with the City about future needs including the use of lit fields (whether grass or turf based). Again, at this time, the only issue to report is that “WILDWOOD PARK” (e.g. Derry and 427, grass based) and “Saint Marcellenus High School (e.g. Mavis and 401, turf based) are on the radar.

Finally, all league members are reminded that a turf field location is (currently over) ten times the cost to rent compared to any of the league’s current grass field locations.



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Marketing & Social Media ...

The league continues to build & sustain partnerships in the community for its promotional or operational needs:

- Mississauga News
- Chop Shop Sports
- T. Litzens Sports

The league also wishes to sustain a presence of social media (e.g. Facebook, Twitter and the www.mtfl.org website itself) as well as offer its members opportunities off the field (e.g. year-end party, etc...)

If you are interested in helping the league as a sponsor, advertiser or as person capable of “tweeting” league news and game results, please let the Executive Committee know that.

If you use/forward or make comment upon league announcements made thru social media or otherwise, be sure that your comments are not offensive or in poor taste. For example, comments should remain in-line with the league’s motto.

In matters pertaining to or originating from the MTF, inappropriate use of social media will be subject to league discipline.

All are encouraged to promote the MTF positively thru these mechanisms to their team-mates, fans and the community as a whole.

Other News of Interest ...

- MTF intends on serving as host for Trillium Tour “Brampton, Jun-2014”. Volunteers wanted ☺ (and persons with “Smart Serve Card” are preferred).
- MTF considering host a TEXAS HOLD’em Poker Tournament (in April or May). Co-sponsors welcome.
- MTF web site automations for on-line player and team registration will be deployed this year.

Main Meeting Proceedings END

At this point, the Executive Committee opens the floor to questions or feedback from any person in attendance.

The Executive Committee reserves the right to defer a question (and/or the responses to it) to sometime after tonight and/or to the already next scheduled portion of tonight’s agenda (being used for the communication of other more routine league details and concerns).

For those not wishing to remain after this question and answer period has occurred, a brief break will be held so you can dismiss yourselves from the room without interrupting the remaining proceedings planned for this evening.

Other League Details and Particulars ...

Games ...

- a) **Rules** - uses Touch Football Ontario rules
- some additional rules specific to MTFL
- 4 X 18 min quarters
- incidental head touch – 5 yd vs 15
- min. player count to start game – 6 players
- playoff entitlement

b) **Game Sheets**

- use current sheet from the league's website
- submit game sheet to referee at half-time –only those present at time of game sheet submission are registered as 'present'
- players who arrive after game sheet submission may play but do not get credited with being in attendance
- verify score at end of game
- choose MVP and Sportsman for other team
- captain signs sheet

c) **Equipment**

- i) Goal Post Pads – mandatory;
- ii) Team Uniforms – see Uniform/Jersey Policy



MTFL_UniformPolicy.
pdf

- iii) Braces – must be fully covered (by soft material/wrap);
- iv) Jewelry – take off or cover fully with tape (as to reduce chances of injury to self or others).

Divisional Alignment ...

Divisions are aligned based on several factors such as:

- The addition of new teams or the disbanding of veteran teams;
- Recruitment or loss of players by veteran teams;
- Performance and results from the previous season(s) in the MTFL;
- Performance in tournaments and other leagues;
- Team Captain's input on his team's anticipated performance.

Alignment of all divisions will be announced at least two weeks before the season starts.



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Scheduling ...

Well in advance of the start of the regular season, each team should fill-out the team schedule preference form:



TeamSchedulePreferencesForm.pdf

The league will do its best to accommodate requests depending on other teams' requests and various other factors. However, there is no guarantee that all of your own team's preferences will be met at all times. In particular, the schedule must "balance" the preferences of all teams with the reality of availability of its assets (e.g. fields and referee crews).

The season runs from middle of May to beginning of September. Playoffs will be announced around middle of June.

Game re-scheduling requests require a **minimum of 72 hr advanced notice**; one free change (per season); additional change requests will cost \$50 each.

Player Registration ...

Player Waiver and Registration Form ... is posted on website.

- a. All 'new' players and players changing teams as well as players returning after a year or more off must fill out the form.
- b. The form must be signed and then witnessed by the captain of the team. It also then must be handed into the league before that player attempts to play in any MTFL game.
- c. Players who are on record but move into Mississauga should fill out a new form to assist us with our 'residency' assessment.
- d. Players who played on the same team last year do **not** need to fill it out.

Scores and Standings ...

Posted weekly; however at the end of each game the team captain/representative should check the game sheet has been filled in correctly. Furthermore, team members should check later in the week that the league's website has been updated correctly with that final score.

Regular season ending ties are broken as per league procedure/policy:



MTFL-StandingsTieBreakerPolicy.pdf